

**STATE NAME:** Nevada

**Section III-FFY 2021 IDEA Part C Formula Grant**

**A. Description of Use of Federal IDEA Part C Funds for the State Lead Agency (LA) and the Interagency Coordinating Council (ICC)<sup>1</sup>**

**Please Note: Completion of Section IIIA is required for all States, regardless of lead agency.**

When completing this section include:

- Totals for the number of lead agency and ICC administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Federal IDEA Part C funds;
- A general description of the duties which the positions entail;
- A distinction between lead agency and ICC roles: insert (LA) or (ICC) in the “Description of Duties;” after each position; and
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

Positions Funded	Number of Positions	% of Time Spent on Part C	Salaries & Fringe Benefits	Description of Duties
100% funded with Part C Funds	9	100%	\$825,000	The Part C Coordinator (LA) provides oversight to the statewide system of early intervention services under Part C of the IDEA, including; <ul style="list-style-type: none"> <li>• Facilitating development and maintaining oversight of the implementation of State Systemic Improvement Plan (SSIP) to ensure improved outcomes for infants and toddlers with disabilities and their families;</li> <li>• Ensuring policies and procedures are up-to-date so the seventeen required components of the statewide system are operating in accordance with IDEA requirements;</li> <li>• Collaborating with other State and federal programs relative to the provision of services for young children;</li> <li>• Managing the Part C grant, including creating the budget and tracking expenditures;</li> <li>• Ensuring timely submission of all federal reports, reporting to the Department, and supervision of the Part C staff in implementing all of the IDEA requirements;</li> </ul>

<sup>1</sup> Federal IDEA Part C funds used to support the SICCC must meet the requirements of 34 CFR §303.603.

Positions Funded	Number of Positions	% of Time Spent on Part C	Salaries & Fringe Benefits	Description of Duties
				<ul style="list-style-type: none"> <li>• Coordinating activities of the IDEA Part C Office with other related programs within the Department of Health and Human Services (DHHS); and</li> <li>• Coordinating the Comprehensive System of Personnel Development for Early Intervention providers; and overseeing the meeting of requirements for highly qualified professionals in the Early Intervention system.</li> </ul> <p>Four (4) IDEA Part C Office program personnel (LA) to</p> <ul style="list-style-type: none"> <li>• Oversee status and progress of SSIP components and assigned statewide system's components (e.g., child find and public awareness, central directory oversight, complaint investigations, etc);</li> <li>• Serve as liaison to assigned early intervention service (EIS) provider programs for monitoring, training and technical assistance and to other federal and state early childhood initiatives, as appropriate, to support implementation of the SSIP;</li> <li>• Program quality and compliance monitoring and verification of timely correction of noncompliance; and</li> <li>• Facilitate strategic planning, policy and procedure development and development and updating of training and technical assistance documents and modules to supporting ongoing systems improvement and ensuring all components of the system are meeting requirements of Part C of the IDEA.</li> <li>• Includes the IDEA Part C Office Data Manager (LA): Produces verifies and submits federal and state data reports, oversees general operation of the data system including training and technical support to systems users.</li> </ul> <p>Four (4) program staff (LA): Provide administrative support to the IDEA Part C Office. Duties include contract preparation and management, fiscal support, meeting support, data support, copying, phone coverage, etc.</p> <p>Part C staff (LA) to the ICC work directly with the ICC co-chairs to coordinate meetings, including agendas, meeting locations, public postings, travel, minutes, meeting packets, staff to committees, provide state and federal data reports, orient ICC</p>

Positions Funded	Number of Positions	% of Time Spent on Part C	Salaries & Fringe Benefits	Description of Duties
				members to IDEA and other assignments by the ICC.
< 100% funded with Part C Funds				
<b>Subtotal of amount under A:</b>			\$825,000	

## Section III (Continued)

### B. Maintenance and Implementation Activities for the Lead Agency and the ICC

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the statewide system of early intervention services:
  - Lead Agency Activities could include enhancing the Comprehensive System of Personnel Development, implementing child find strategies, or ensuring a timely, comprehensive, multidisciplinary evaluation for each child;
  - ICC Activities could include coordinating child find identification efforts, ensuring the timely provision and payment of early intervention services to eligible children and their families, advising on early childhood transition, support for the ICC (travel), or other implementation and development activities of the ICC
- The approximate amount of Federal IDEA Part C funds to be spent for each activity; and
- A subtotal of the amount.

#### Special Note: Prior Approval

Some direct costs require prior approval. These items include using Federal IDEA Part C funds to pay for: (1) equipment; (2) participant support costs (such as training or travel costs); (3) construction or renovation of facilities; and (4) rent, occupancy or space maintenance costs.<sup>2</sup> The October 2019 *Frequently Asked Questions (2019 FAQs) Prior Approval – OSEP and RSA Formula Grants*<sup>3</sup> which provides prior approval for certain **equipment and participant support costs**. Please review this FAQ at <https://www2.ed.gov/policy/speced/guid/faq-prior-approval-10-29-2019.pdf>) prior to completing Section III. B. For any activity or expense listed under Section III of this application that is not covered by the scope of the 2019 FAQs and requires OSEP prior approval, mark an “X” in the chart below. The State must submit supporting documentation for any direct costs that require OSEP prior approval.

**Approval of the State’s FFY 2021 application does not constitute OSEP’s approval of these expenses unless specifically referenced.**

*(Add rows as needed)*

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<sup>2</sup> IDEA and the Uniform Guidance require prior approval for the following expenses: (1) equipment (tangible personal property (including information technology systems) having a useful life of more than one year and a per unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the nonfederal entity for financial statement purposes, or \$5,000 (see 2 CFR §200.33)); (2) participant support costs (direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees), in connection with conferences or training projects 2CFR §200.75; (3) construction/renovation (see 2 CFR §200.12(b)); and (4) rent (see 2 CFR §200.465)).

<sup>3</sup> Under the 2019 FAQs, OSERS granted prior approval for participant support costs under IDEA that: (1) are associated with required meetings for the SICC; (2) incurred as part of providing services identified on an IFSP under IDEA; (3) do not exceed \$5000 per individual participant per training/conference. In addition, the 2019 FAQs provide prior approval for equipment that is identified on or directly related to the implementation of the IFSP.

<b>Major Activity/ Expense</b>	<b>Part C Funds to be Spent</b>	<b>Description of Activities/Expenses (include whether it is for the Lead Agency or SICC)</b>	<b>Prior Approval Needed</b>
Professional Development	\$118,438	Lead Agency (LA): Expansion of models for implementation of evidence-based approaches in the provision of early intervention services, especially related to improving social/emotional outcomes for infants and toddlers; supporting collaboration with other early childhood initiatives to avoid duplication and maximize professional development resources; supporting training and technical assistance to Part C staff and early intervention service providers related to implementation of IDEA regulations and the implementation of evidence-based practices to ensure improved outcomes for children and families, especially related to improved social emotional outcomes and ongoing efforts to promote diversity, equity and inclusion within the Early Intervention system. Includes expansion of pyramid project, developing a pilot training and technical assistance (TA) unit to support the implementation of evidence-based practices by local providers, conference registrations, training materials, and development and publication of specific training modules for EIS providers to support implementation of the SSIP.	
Early Childhood Special Education Resource Library	\$7,000	Lead Agency (LA): Maintain the library with current evidence-based practice literature, assessment tools, journals, books and DVDs to assist families and caregivers for children accessing early intervention services, direct service and administration personnel within the early intervention system, local school districts and higher education faculty for pre-service and in-service training.	
Procedural Safeguards	\$8,000	Lead Agency (LA): Maintenance of the Procedural Safeguards system including the complaint and due process system. Maintaining a trained pool of mediators and ongoing mediation training. Maintaining a list of trained hearing officers.	
Operating	\$85,000	Lead Agency (LA): IDEA Part C Office expenses include duplication, printing, telephone, office supplies, office equipment (replacement computers, Xerox machine lease), space rentals, postage, recruitment, advertising for public notices, EI program protocols and assessments, and Personal Protective Equipment (PPE).	X

Major Activity/ Expense	Part C Funds to be Spent	Description of Activities/Expenses (include whether it is for the Lead Agency or SICC)	Prior Approval Needed
Travel	\$58,000	<p>Lead Agency (LA) and State ICC (SICC) as applicable:</p> <ul style="list-style-type: none"> <li>• In-State travel and per diem expenses cover costs for IDEA Part C Office staff to attend/facilitate meetings and provide consultation and monitoring activities throughout the state. Travel also includes support participation costs for stakeholders that participate on various task forces, subcommittees, etc.</li> </ul> <p>Out-of-state travel and per diem expenses have been included for Department and program personnel to attend conferences sponsored by OSEP and the national technical assistance centers related to the implementation of the IDEA federal requirements.</p>	
ICC Meetings and Related Activities	\$22,000	<p>State ICC (SICC) and Lead Agency (LA) as applicable:</p> <ul style="list-style-type: none"> <li>• To conduct quarterly ICC meetings, reimburse members including subcommittee members of the Council for travel, per diem for attending meetings and for performing Council duties, including child care stipends for parent representatives.</li> <li>• Meeting costs include teleconference costs, printing of meeting packets, reports and documents developed by the ICC.</li> </ul> <p>Costs associated with the ICC are administered by the lead agency. ICC does not receive and/or administer funds.</p>	

<b>Major Activity/ Expense</b>	<b>Part C Funds to be Spent</b>	<b>Description of Activities/Expenses (include whether it is for the Lead Agency or SICC)</b>	<b>Prior Approval Needed</b>
Program Monitoring, Training and Technical Assistance, SSIP Implementation and Evaluation and APR	\$22,700	Lead Agency (LA): On-going development and implementation of the statewide monitoring and improvement system including verification of early intervention service (EIS) provider self-assessment and corrective action activities. Support is provided to programs related to implementation of corrective action plans including required training and technical assistance to ensure timely correction of noncompliance; support for SSIP implementation teams, committee work and materials development, and other activities designated in the SSIP; support for development of the Annual Performance Report (APR), including task force meetings, data verification visits, contracts for SSIP Evaluation and implementation of the EIS Provider and Family Survey.	
Public Awareness/Child Find and Central Directory	\$15,000	Lead Agency (LA): Develop brochures and public awareness materials that can be disseminated statewide to ensure that families and referring agencies have accurate information on how to access early intervention services, including translation of materials into Spanish. Maintenance of the website. Maintain the Central Directory Project ASSIST. Support for collaborative efforts with other federal or state programs to increase awareness and identification of children needing early intervention services.	
Data System/ Technology Support	\$76,407	Lead Agency (LA): Continue process of implementing/maintaining Early Intervention data system including programming, hardware and software costs necessary to ensure availability and accuracy of required data reflecting program performance for state and federal reporting. Prepare for transition of existing state TRAC IV system to a more dynamic data and reporting EI system capable of fulfilling service tracking, data collection, reporting, and billing needs.	
Director's Office Support Allocation/ Administration	\$85,000	Lead Agency (LA): Director's Office staff to provide fiscal/accounting support such as processing payment vouchers, reconciling the weekly Budget Status Report, processing purchase and travel requests, processing requests for federal funds, and payroll services. Attorney General's Office to provide legal guidance regarding regulations, complaints, and due process.	

<b>Major Activity/ Expense</b>	<b>Part C Funds to be Spent</b>	<b>Description of Activities/Expenses (include whether it is for the Lead Agency or SICC)</b>	<b>Prior Approval Needed</b>
<b>Subtotal of amount under B:</b>	\$497,545.00		

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<sup>1</sup> IDEA and the Uniform Guidance require prior approval for the following expenses: (1) equipment (tangible personal property (including information technology systems) having a useful life of more than one year and a per unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the nonfederal entity for financial statement purposes, or \$5,000 (see 2 CFR §200.33)); (2) participant support costs (direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees), in connection with conferences or training projects 2CFR §200.75; (3) construction/renovation (see 2 CFR §200.12(b)); and (4) rent (see 2 CFR §200.465)).

<sup>1</sup> Under the 2019 FAQs, OSERS granted prior approval for participant support costs under IDEA that: (1) are associated with required meetings for the SICC; (2) incurred as part of providing services identified on an IFSP under IDEA; (3) do not exceed \$5000 per individual participant per training/conference. In addition, the 2019 FAQs provide prior approval for equipment that is identified on or directly related to the implementation of the IFSP.



**Section III (Continued)**

**C. Direct Services (Funded by Federal IDEA Part C Funds)**

When completing this section include:

- A description of any direct early intervention service that the State lead agency expects to provide to eligible children and their families with Federal IDEA Part C funds;
- The approximate amount for each direct service (States must disaggregate by service the approximate amount of Federal IDEA Part C funds expected to be expended for each direct service); and
- A subtotal of the amount.

*(Add rows as needed.)*

Description of Each Direct Early Intervention Service	Approximate Amount of Federal IDEA Part C Funds to be Spent on Each Direct Service
N/A	N/A
<b>Subtotal of amount under C:</b>	<b>\$0</b>

**Section III (Continued)**

**D. Activities by Other State Agencies**

If State agencies (other than the State lead agency) are to receive a portion of the Federal IDEA Part C funds and that amount is not already identified in Section III.C above, the State must include in this section:

- The name of each State public agency expected to receive funds;
- The approximate amount of funds each State public agency will receive; and
- A summary of the purposes for which the funds will be used.

Provide subtotal of amount. *(Add rows as needed.)*

<b>State Agency Receiving Funds</b>	<b>Amount of Funds</b>	<b>Purpose</b>
Aging and Disability Services Division (ADSD)	\$2,967,274	<p>Allocation to the ADSD to provide for Nevada Early Intervention Services (NEIS) system as follows:</p> <p>Direct services responsibilities which include: evaluation and assessment, service coordination, IFSP development, early intervention developmental services, family support activities and all other services identified in the State Part C policies.</p> <p>Travel, Training and Materials:</p> <ul style="list-style-type: none"> <li>• Travel and training for ADSD staff to support NEIS Part C requirements, including pyramid model implementation and technical assistance activities.</li> <li>• Travel, training and material costs to support statewide staff in meeting IDEA Part C requirements</li> </ul> <p>Data system costs.</p> <p>Administrative costs for Administrative Services Officers, Deputy Administrators, and Division Administrator as related to early intervention services.</p>
<b>Subtotal of amount under D:</b>	<b>\$2,967,274</b>	

**Section III (Continued)**

**E. Description of Optional Use of IDEA Part C Funds<sup>4</sup>**

In addition to using Federal IDEA Part C funds to maintain and implement the statewide system of early intervention, States may use funds for:

- expanding and improving on services for infants and toddlers and their families that are otherwise available; and
- initiating, expanding, or improving collaborative efforts related to at-risk infants and toddlers in any State that does not provide services for at-risk infants and toddlers. The application must include:
  - The name of the major activity;
  - The approximate amount of funds to be spent; and
  - A description of the activities.

Provide subtotal of amount. *(Add rows as needed.)*

Major Activity	Part C Funds to be Spent	Description of Activities
N/A		N/A
<b>Subtotal of amount under E:</b>	\$0	

<sup>4</sup> See IDEA section 638.

**Section III (Continued)**

**F. Totals**

Enter the subtotal amounts for Sub Sections A-E found in Section III and any indirect costs charged as specified in Section IV.B. The subtotal amounts (Rows 1-6) should total the estimated grant application amount. (A State may apply for less than the full estimated allotted amount.)

Row No.	Section	Amount
<b>Enter the subtotal amounts for Sub Sections A-E found in Section III of this application.</b>		
1.	III.A.	\$825,000
2.	III.B.	\$497,545.00
3.	III.C.	\$0
4.	III.D.	\$2,967,274
5.	III.E.	\$0
<b>Enter any Indirect Costs to be Charged (See Section IV.B of this application.)</b>		
6.	IV.B	\$0
<b>Total</b> (Rows 1-6)		\$4,289,819.00